



Order Picker

Position Description

I. JOB SUMMARY:

- Responsible for fulfilling orders for Vacationland Vendor routes to replenish vending machines at customer locations.

II. ESSENTIAL FUNCTIONS:

- Hand selects orders for customers using a pick sheet to accurately pick product for routes.
- Responsible for correctly picking candy, soda, chips, sandwiches etc., for vending machine orders.
- Be able to walk/stand for most of the shift on concrete floors, searching for and retrieving product items from route orders.
- Be able to work in a freezer/cooler environment for long periods of time (as low as -4 degrees Fahrenheit)
- Place correct product items into shipping bins and move completed orders to shipping area.
- Accurately stock and rotate products according to date codes.
- Bend down and stretch above your head to retrieve products to fill route orders for the next day shipment.
- Responsible for keeping work area and aisles clean and free from obstructions.
- Sort picked product by destination stop.
- Ability to work alone as well as part of a team.
- Any other associated function required to complete the tasks assigned by the Manager.

III. KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED:

- Must be able to read and write English.
- Must have the ability to walk, stand, and lift products for the majority of work shifts.
- Considerable bending and lifting.
- Ability to lift up to 45 pounds.

IV. Work Hours:

- Sunday – Thursday, 9am to 5pm