



Store Cashier/Stocker

Position Description

I. JOB SUMMARY:

Provide excellent customer service in a retail environment, by accurately picking, stocking, repackaging, and pricing products as well as operating the computer system to process orders and take payment.

II. ESSENTIAL FUNCTIONS:

- Ability to fill shelves with products.
- Accurately and efficiently process customer orders in person or via phone.
- Assist customers with their orders and questions.
- Wait on customers, utilize the computer program, cash register, and credit card machine to process orders and check customers out.
- Ability to work with customers and co-workers in a positive friendly and accommodating fashion.
- Responsible for ordering and maintaining adequate back stock for the store. Maintain a clean work area.
- Follow repacking food procedures, proper labeling using the Hobart label scanner, and following proper safe food handling and safety procedures. Place product orders using the Honeywell system.
- Walk for most of the shift on concrete floors or rubber mats, searching for and retrieving food products for stocking store.
- Read orders to determine which products will be selected to fill a customer's order. Place orders to replenish store stock.
- Must be able to bend down to retrieve and stretch above head to retrieve products to stock store.
- Performs work in a temperature controlled environment, but also in the area of moving industrial equipment such as forklifts.
- Must become familiar with product locations in the freezer and cooler to put away store order.
- Any other associated function required to complete the tasks assigned by the Manager according to the Team Member's skills and abilities.

III. KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:

- Must be able to read and write English.
- Prefer high school diploma.
- Must have the ability to walk, stand, and lift products for majority of work shift
- Good physical condition and able to lift up to 50 pounds on a regular basis.

IV. Work Hours:

- 1st shift hours
- Monday - Saturday