



Arcade Attendant

Position Description

I. JOB SUMMARY:

This position is responsible for performing a variety of arcade attendant duties.

II. ESSENTIAL FUNCTIONS:

- Assist patrons of the facility, with operation of machines, as well as the rules and regulations at the facility.
- Reload cards and distribute prizes.
- Monitor activities to ensure adherence to rules and safety procedures.
- General cleaning and maintenance of the arcade area.
- Listen to patrons regarding malfunction of machines.
- Minor repair of machines including fixing token jams.
- Place out of order sign on defective machines and return money lost in defective machines to patrons.
- Notify management of any defective machine.
- Any other associated function required to complete the tasks assigned by the Manager.

III. KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:

- Must be reliable, responsible and flexible.
- Ability to work well under pressure while maintaining exceptional customer service.
- Ability to stand for long periods of time.
- Must be able to perform general physical activities that require use of your arms, legs and moving your whole body such as climbing, lifting, balancing, walking, stooping and handling materials.
- Excellent communication skills, when working with patrons and management.
- Must have basic math skills (add, subtract, multiply, divide)

IV. Work Hours:

- Flexible hours including day shift, night shift and weekends.